

McGregor Independent School District
Mobile Learning Initiative
Teacher iPad Loan Agreement

This iPad Loan Agreement contains numerous references to the Mobile Learning Initiative iPad User Policy which is available on the district website at <http://www.mcgregor-isd.org>

Purpose

McGregor ISD uses Instructional Technology as one tool to fulfill its mission to empower every student with the skills, knowledge, and experience to become responsible and productive citizens. To succeed in the 21st century, students must develop their skills as collaborators, communicators, and critical thinkers. Engaging 21st century learners requires the seamless integration of technology throughout the education program. To foster the development of these 21st century skills, McGregor ISD is committed to offering students 24/7 accessibility to the tools they need to be successful through the Mobile Learning Initiative. The individual use of technology is a way to empower students to maximize their full potential and to prepare them for college and the workplace.

Teachers participating in the Mobile Learning Initiative must adhere to the iPad User Policy, District Network Acceptable Use Policy, Board policies, and applicable state and federal laws.

Device

Teachers of core curriculum classes in grades 8-12 will be issued a 32GB Apple iPad, charger, and case. The teacher is responsible for caring for this equipment on a daily basis and ensuring that it is retained in a safe environment. Any technical or mechanical issues with the iPad must be reported to the technology department.

Fees (Damage / Theft)

Teachers will not be required to pay a rental fee for their district-owned iPads. To instill a sense of ownership, teachers will be financially responsible for repairs as follows:

- 1st Instance of Damage - MISD will repair at no cost to the teacher
- 2nd Instance of Damage - Teacher will pay a \$50 deductible
- 3rd Instance of Damage - Teacher will pay a \$100 deductible
- All other instances of Damage - Teacher will pay total repair bill

In cases of theft, vandalism, and other criminal acts, the teacher must report the damage or loss to the campus principal. If instructed to do so, the teacher will file a report with the appropriate law enforcement agency. A copy of the police or fire report must be provided to the campus principal.

Teacher Responsibilities

The district-issued iPad is a learning tool and is for educational purposes. In order to use the district iPad, you must accept the following responsibilities:

- 1 My iPad is my responsibility and I will not leave it in unsupervised areas or harsh environments.
- 2 I will honor the Texas Educator Code of Ethics when using the iPad.
- 3 I will bring the iPad to school every day with a fully-charged battery.
- 4 I will treat the iPad appropriately which includes never removing the protective case and protecting the screen.
- 5 I will report any mechanical or technical issues to the district technology department.
- 6 I will not remove or modify any identification labels that have been placed on the iPad and I will not add stickers, labels, tags, or markings to the iPad.
- 7 I will not change the district-assigned name of the iPad.

- 8 I agree to use the iPad only for appropriate, legitimate, and responsible communications.
- 9 I will keep my accounts and passwords secure. I will not attempt to add, delete, access, or modify other user accounts on the iPad.
- 10 I will not remove the district-installed content on my iPad.
- 11 I will take no action that could interfere with the McGregor ISD network.
- 12 I will make every effort to ensure that the MISD-owned iPad is not damaged, lost, or stolen while in my possession.
- 13 In case of damage, loss, theft, or vandalism, I understand that I am responsible for repair or replacement fees of the district-owned device as stated in the Fees section of this Agreement.
- 14 In the instance of theft/vandalism, I will notify my campus principal and, if instructed to, file a report with the appropriate law enforcement agency. I will provide my campus principal with a copy of the report.
- 15 I will return the iPad and accessories in good working condition when requested or when I cease to be employed by the district.

I agree to the terms of the Teacher iPad Loan Agreement and accept responsibility for the McGregor ISD-owned iPad. I understand all policy and procedural expectations and obligations as stated in the Mobile Learning Initiative iPad User Policy.

Teacher Signature

Date

Teacher Printed Name

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Tech Dept Use Only

Items Issued: Apple iPad, charger with cable, and case.

Teacher Name: _____

Date Issued: _____

Campus: _____

Teaching Assignment: _____

Device SN: _____

MAC/WIFI ID: _____

Device Name: _____

Notes:
