

**McGregor Independent School District**  
**Mobile Learning Initiative**  
**Student Device Loan Agreement**

This Device Loan Agreement contains numerous references to the Mobile Learning Initiative Device Use Policy which is available on the district website at [www.mcgregor-isd.org](http://www.mcgregor-isd.org)

**Purpose**

McGregor ISD uses Instructional Technology as one tool to fulfill its mission to empower every student with the skills, knowledge, and experience to become responsible and productive citizens. To succeed in the 21st century, students must develop their skills as collaborators, communicators, and critical thinkers. Engaging 21st century learners requires the seamless integration of technology throughout the education program. To foster the development of these 21st century skills, McGregor ISD is committed to offering students 24/7 accessibility to the tools they need to be successful through the Mobile Learning Initiative. The individual use of technology is a way to empower students to maximize their full potential and to prepare them for college and the workplace.

The first phase of the Mobile Learning Initiative consisted of providing McGregor ISD-owned iPad devices to students in grades 8-12 in the 2013-2014 school year. The second phase of the initiative consisted of providing McGregor ISD-owned chromebooks to students in grades 6-8 for the start of the 2016-2017 school year. The third phase of the initiative consists of issuing students in grades 9-12 a McGregor ISD-owned chromebook for the start of the 2017-2018 school year. Students are required to use district-issued devices.

Learning about digital citizenship and appropriate online behavior is a key component of the Mobile Learning Initiative. We will review cyber-safety rules with students frequently throughout the year, and will offer reminders and reinforcement about safe online behaviors.

Students and parents/guardians participating in the Mobile Learning Initiative must adhere to the Device User Policy, Student Code of Conduct, Student Handbook, District Network Acceptable Use Policy, Board policies, and applicable state and federal laws.

**Device**

Students in grades 6-12 will be issued a chromebook, charger, and case. The student is responsible for caring for this equipment on a daily basis and ensuring that it is retained in a safe environment. Any technical or mechanical issues with the device must be reported to the campus office. The campus office will notify the MISD Technology Department of reported issues.

**Fees (Rental / Damage / Theft)**

Students must pay a one time \$50 device rental fee before receiving a device. McGregor ISD will use monies collected through the device rental fee to "insure" devices that are issued to students. To instill a sense of ownership, parents and students will be financially responsible for repairs as follows:

- 1st instance of damage - MISD will repair at no cost to parent or student
- All other instances of damage - Parent or student will pay total repair bill

In cases of theft, vandalism, and other criminal acts, a police or fire report **MUST be filed by the student or parent** with the appropriate law enforcement agency. A copy of the police or fire report must be provided to the campus office before a replacement device will be issued to the student. The student will not receive a device until the appropriate paperwork is received. If a new device is required, the parent or student must pay an additional \$50 rental fee for the replacement device.

Students in grades 9-12 wanting to retain possession of their device through the summer must complete a Summer Rental Request Form. If their summer request is approved, the student must pay a \$20 summer rental fee. Students in grades 6-8 are not eligible for summer rental.

### **Student Responsibilities**

The district-issued mobile device is a learning tool and is for educational purposes. In order to use the district device and take it home each day, you must accept the following responsibilities:

1. My device is my responsibility and I will not leave it in unsupervised areas or harsh environments.
2. I will honor my family's values when using the device.
3. I will bring the device to school every day with a fully-charged battery.
4. I will treat the device appropriately which includes never removing the protective case and protecting the screen.
5. I will report any mechanical or technical issues to my campus office.
6. I will not remove or modify any identification labels that have been placed on the device and I will not add stickers, labels, tags, or markings to the device.
7. I will not change the district-assigned name of the device.
8. I agree to use the device only for appropriate, legitimate, and responsible communications.
9. I will keep my accounts and passwords secure and will not share these with any other students. I will not attempt to add, delete, access or modify other user accounts on the device.
10. I will not remove the district-installed content on my device.
11. I will take no action that could interfere with the McGregor ISD network.
12. I will make every effort to ensure that the MISD-owned device is not damaged, lost, or stolen while in my possession.
13. In case of damage, loss, theft, or vandalism, I understand that I am responsible for repair or replacement fees of the district-owned device as stated in the Fees section of this Agreement.
14. In the instance of theft/vandalism, I will file a report with the appropriate law enforcement agency and provide the campus office with a copy of the report immediately before being issued a new/loaner device.
15. I will return the device and accessories in good working condition when requested and upon my graduation, assignment to DAEP, expulsion, or withdrawal from MISD.
16. I understand that failure to return the device when requested may result in a theft report being filed with the appropriate law enforcement agency.
17. I understand that I must submit the District Network Acceptable Use Policy and this Device Agreement Form via the online Skyward system and pay the \$50 rental fee before being issued a device.

### **Parent/Guardian Responsibilities**

Your child will be issued a district-owned mobile device as part of the MISD Mobile Learning Initiative to enhance his/her learning experience. It is essential that the following guidelines be followed to ensure the safe, efficient, and ethical operation of this device:

1. I will discuss our family's values and expectations regarding the use of the Internet and email at home and will supervise my child's use of the Internet and email.
2. I will ensure that my child reports any mechanical or technical issues to their campus office.
3. I will ensure that my child understands the Student Responsibilities outlined in this Loan Agreement.
4. I understand that my child and I are responsible for repair or replacement fees of the district-owned device in the instance of damage, loss, theft, or vandalism. I have read the Fees section of this Agreement.
5. I understand that my child and I are responsible for filing a police/fire report immediately in the instance of theft/vandalism and a copy of the report must be given to the campus office before a new/loaner device will be issued.
6. I agree that the district-owned device and accessories will be returned to my child's campus when requested and upon their graduation, assignment to DAEP, expulsion, or withdrawal from MISD.
7. I understand that I must submit this Device Loan Agreement Form and the District Network Acceptable Use Policy via the online Skyward system and pay the rental fee of \$50 before my child will be issued a device.

**We agree to the terms of the Device Loan Agreement and accept responsibility for the McGregor ISD-owned device. We understand all policy and procedural expectations and obligations as stated in the Mobile Learning Initiative Device Use Policy.**

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Student Signature

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Date

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Student Printed Name

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Date

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Parent/Guardian Signature

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Date

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Parent/Guardian Printed Name

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Date